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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

25X1

EXTENSION

NO.

DATE

8 January 1968

25X1

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

SPA-DDS
7D10 Headquarters

2.

3.

REG.

4.

5.

6.

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9.

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25X1

Harry, attached is a listing of most of the items submitted to our task force on Administrative Authorities by the Heads of Support Services in response to the written and verbal requests that were levied upon them for inputs.

These proposals were submitted to us both in writing and by oral presentations before the task force.

We hope to start writing our report soon. Before doing so, however, we would like to clear up the uncertainty in our minds whether we should:

(a) confine our findings and recommendations to items in col. (1),--proposals requiring the adoption of external authorities;

(b) confine our findings and recommendations to items in cols. (1) and (2)--proposals requiring the adoption of either other admin. authorities or benefits and services provided elsewhere, (that we could establish under own authority); or

(c) extend our findings and recommendations to all issues submitted by Heads of Support Services--cols. (1) through (3).

It would be appreciated if you would obtain an expression of the DDS's desire, in order that the task force can conclude its activities.



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8 JAN 1968

ISSUES PRESENTED TO TASK FORCE BY SUPPORT SERVICES

Item	Adopt Other Administrative Authorities (1)	Follow Benefits and Services Provided Elsewhere* (2)	Internal Proposal Only (3)
Provide up to 40 hours administrative leave regarding PCS moves.	X		
Use Foreign Service Regulations for domestic moves to avoid personal costs.	X		
Authorize civilian allowances (pay also involved) for military detail.	X		
Pay both travel and transportation of effects of overseas resignees to same place (residence of record).	X		
Pay travel and transportation of effects of careerist retiree with substantial overseas from his last duty station, [] foreign field, to place he designates.	X		25X1
Authorize shipment of HHE from two points within U. S. upon assignment overseas.	X		
Authorize home leave after completion of prescribed tour (normally 24 months but varying from 18 to 36 months as approved for certain posts or individuals).	X		
Expand current list of special use and protective clothing allowances.	X		
Limit home leave to 15 work-days for employee assigned [] /adoption of a limitation now in effect in Foreign Service; approved by PAB/.	X		25X1
Assist employees in filing claims against commercial companies.		X	

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GROUP 1
Excluded from automatic
downgrading and
declassification

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Item	Adopt Other Administrative Authorities (1)	Follow Benefits and Services Provided Elsewhere* (2)	Internal Proposal Only (3)
<p>Inspect services of commercial shippers.</p> <p>Raise amount of invention awards.</p> <p>Permit approving officials to authorize family per diem up to 30 days (now three days) for TDY en route to PCS point.</p> <p>Lower approval level to travel approving officials for use of actual expense method in lieu of commuted rate in moves when personal costs incurred (up to \$200).</p> <p>Provide uniform mileage rate instead of varying rates or flat amounts in local areas.</p> <p>Grant differential to selected employees for irregular overtime.</p> <p>Allow 10% - 25% differential for hazardous duty.</p> <p>Consider authorization of actual expenses when employee required to be in a long TDY status.</p> <p>Eliminate duplicative standards in Agency regs. for home leave and home leave travel.</p> <p>Provide that both Agency and employee will mutually acknowledge contemplation of employee's return overseas as bases for home leave and Home Service Transfer Allowance.</p> <p>Clarify criteria governing when employee obligated to refund travel expenses for overseas travel and when ineligible for return travel.</p> <p>Define "permanent place of residence" for return travel entitlements, advance return of dependents, etc.</p>		<p>X</p> <p>X</p> <p>X</p>	<p></p> <p></p> <p></p> <p></p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>

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Item	Adopt Other Administrative Authorities (1)	Follow Benefits and Services Provided Elsewhere* (2)	Internal Proposal Only (3)
Define home leave points and require admin. approval before employee's departure overseas.			X
Require each employee to execute a revised overseas agreement, defining employee's travel rights and obligations and stipulating the length of his tour, his home leave point(s) and permanent place of residence.			X

*Provided by another agency through interpretation of its general legislation.

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